



WELCOME

DEPARTMENT OF PHYSICS
SAGARDIGHI K K S MAHAVIDHYALAYA

ADD-ON COURSE:
ADVANCE COMPUTERS

ABOUT COURSE

"ADVANCED COMPUTERS " IS AN INTERMEDIATE LEVEL COURSE THAT BUILDS UPON THE FOUNDATIONAL KNOWLEDGE ACQUIRED IN INTRODUCTORY COMPUTER COURSES. THE COURSE DELVES DEEPER INTO ADVANCED CONCEPTS AND EXPLORES MORE COMPLEX TOPICS RELATED TO COMPUTERS.

DURATION OF THE COURSE:- 30 HOURS

ELIGIBILITY :- ANY STUDENT LEARNING IN A FIRST YEAR DEGREE PROGRAMME OF ANY STREAM.

MEDIUM OF INSTRUCTION :- ENGLISH

OBJECTIVE:- TO IMPROVE THE COMPUTER SKILLS OF THE STUDENTS

COURSE CONTENT -

NAME OF THE COURSE: ADVANCE COMPUTERS

PROPOSED SYLLABUS:

1. GOOGLE ACCOUNT

CREATE ACCOUNT
ADD BOOKMARKS
ADD MULTIPLE ACCOUNTS

2. GMAIL

CREATE ACCOUNT
SEND MAILS

CHECK MAILS
CREATE FOLDERS

3. GOOGLE DRIVE

CREATE FOLDER
MANAGE DRIVE
SHARE FILE
USE OTHER GOOGLE APPS IN DRIVE

4. GOOGLE DOC

CREATE, EDIT, DELETE FILE
MENUS



LEARNING OUTCOME: BY THE END OF THE COURSE STUDENT SHALL
BE ABLE

1. TO WORK ON GMAIL, GOOGLE DOCS,
GOOGLE DRIVE EFFICIENTLY.
2. TO OPERATE GOOGLE SHEETS FOR
PROPER INTERPRETATION OF THE DATA.

DETAILS OF THE COURSE -

1) ADVANCE COMPUTERS

DURATION - 30 HOURS.

CREDITS - 2

EXAM PATTERN:

<i>PARTICULARS</i>	<i>MARKS</i>
ASSESSMENT 1	40MARKS
ASSESSMENT 2	60 MARKS
TOTAL	100 MARKS

COURSE CO-ORDINATOR -

MR. SYED JAHID ANWAR
(HEAD OF THE Department)